

Regular Meeting of the Infrastructure Committee
Held in the Conference Room at City Hall
April 24, 2017

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 16-69.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chair Best presiding and Councilors Oropesa, Grant, and Sanchez being present.

Staff Present:

Elizabeth Stark-Rankins, Louis Najjar, Kevin Dillon, Sharon Coll, and Bernadette Lopez

Guest(s) Present:

Troy Hays, Cassie Holloway, Clyde McKee, and Jeff Tucker

APPROVAL OF AGENDA:

Councilor Grant moved to approve the agenda for the Regular Infrastructure Committee meeting of April 24, 2017 with notation of No. 7 mistakenly left out of number sequence in agenda, and the remainder of the agenda as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

APPROVAL OF MINUTES:

1. March 27, 2017:

Councilor Grant moved to approve the March 27, 2017 Minutes for the Regular Infrastructure Committee meeting as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

2. April 17, 2017:

Councilor Grant Moved to approve the April 17, 2017 Minutes for the Regular Infrastructure Committee meeting as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

NON-ACTION ITEM(S):

3. Project Updates:

Mr. Najar stated Union from Second Street to 8th Street is currently being advertised, and also advertising ADA improvements; McGaffey Street from Union Street to Richardson Street.

Remote Water Meters:

Mr. Dillon stated a meeting will be held tomorrow for the “kick off” meeting because they are doing a propagation study. Mr. Najar stated the first meter, 30 inch, has been installed at Central Control, coming out of the wells. Mr. Dillon stated the meter at Central Control needed to be repaired, so they took that opportunity to place a new remote read water meter.

4. Hobson Road Drainage – County Pond Update:

Mr. Najar discussed the update of the Chaves County Pond request. Staff will contact Dean Sons to discuss lease change recommendations and report back to Infrastructure Committee for final review and consideration.

REGULAR ITEMS (Action Items):

5. Library Foundation Property Donation:

Councilor Grant moved to table until next month and continue with the Engineering Department gathering more data including site evaluation, environmental issues, and triple net lease. Mr. Hays discussed the Foundation’s request of property donated by the Foundation to the City of Roswell. Mr. McKee discussed the properties located around the requested property to be donated. Mr. Najar will get a team together to look at the buildings and have staff and City Attorney review it and meet again for next month’s Infrastructure Committee meeting. ***Councilor Oropesa seconded the motion. A voice vote was unanimous and motion passed.***

6. Award of RFP-17-003 RIAC Water Reservoirs:

Councilor Grant moved to award RFP-17-003 and proceed with Tank Industry Consultants to be placed on consent agenda. Mr. Najar discussed the RFP-17-003 RIAC Water Reservoirs. ***Councilor Oropesa seconded the motion. A voice vote was unanimous and motion passed.***

7. ***No. 7 left off numbering sequence on Agenda by mistake.***

8. Resolution 17-18 – ADA Transition Support:

Councilor Grant moved to send to full City Council, approval of Resolution 17-18, and continue with the transition plan to be submitted no later than December 15, 2017. Mr. Najar discussed Resolution 17-18. ***Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.***

9. Resolution 17-19 – Union Ave Project Support:

Councilor Grant moved to send to full City Council, approval of Resolution 17-19, and amend the New Mexico Department of Transportation (DOT) Project Agreement to continue as scheduled. Mr. Najar discussed Resolution 17-19. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

OTHER BUSINESS (Non-Action):

10. Other Business:

Councilor Grant inquired about long-term parking on City owned parking lots.

ADJOURN:

The meeting adjourned at 3:02 p.m. The next scheduled meeting is May 15, 2017.